

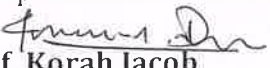
HENRY BAKER COLLEGE MELUKAVU

ACTION TAKEN REPORT 2016-17

on the decisions of the IQAC meetings for the academic year 2016 -17 the following actions were taken

Sl.No.	Date	Meeting No.	Decision	Action Taken
1	03-06-2016	HBC/IQAC/2016-17/01	New Certificate Programmes 2016-17	Certificate Programmes 2016-17 successfully completed and Certificates issued accordingly
2	03-06-2016	HBC/IQAC/2016-17/01	Decided to start first year UG classes with a one week bridge course.	Bridge Course 2016 conducted from 27 th July 2016 to 3 rd August 2016
3	27-06-2016	HBC/IQAC/2016-17/02	Mentoring Activities 2016-17	Mentoring Activities 2016-17 successfully completed on 31/03/2017
4	07-10-2016	HBC/IQAC/2016-17/03	Ramps and Special Toilets	Ramps and Special Toilets were completed on 24 th December 2016.
5	07-10-2016	HBC/IQAC/2016-17/03	Safe Drinking Water Facility	Safe Drinking Water Facility installed different places on the campus.
6	09-12-2016	HBC/IQAC/2016-17/04	Decided to implement solar system in the campus.	Solar light system implement in the campus on 15 th January 2017.
7	09-12-2016	HBC/IQAC/2016-17/04	Decided to build up pedestal pathways in the campus.	Work completed on pedestal pathways on 30 th January 2017.
8	09-12-2016	HBC/IQAC/2016-17/04	Decided to fix sign boards and name boards in the campus	Sign Boards and name boards in the campus installed on 15 th January 2017.
9	03-02-2017	HBC/IQAC/2016-17/05	Decided to arrange separate parking place for students outside the campus with CCTV Surveillance.	Arranged separate parking place for students outside the campus with CCTV Surveillance.
10	03-02-2017	HBC/IQAC/2016-17/05	Decided to new parking place for Staff Vehicle Parking.	Work completed on new parking place for Staff Vehicle Parking on 15 th March 2017.
11	30-03-2017	HBC/IQAC/2016-17/06	Decide that to complete an Annual Academic and Administrative Audit within 31/03/2016.	Annual Academic and Administrative Audit Completed on 14 th & 15 th June 2017.
12	30-03-2017	HBC/IQAC/2016-17/06	Meeting entrusted to the Principal for confidentially collecting the Performance appraisal of Non teaching Staff	Principal collected the Performance appraisal of Non teaching Staff in the month of March 2017

This report is to be presented in the next IQAC meeting for its approval and feedback.


Prof. Korah Jacob
IQAC Co-ordinator

Melukavu
31/05/2017




Prof. Liza George
D & DO

Drawing & Disbursing Officer
Henry Baker College
Melukavu